

Mail Preparation – Pick-Up Options:



Pick-Up Options

In this area you can either request a pick-up at your facility, or print a labels to apply to boxes. Simply fill in the required fields.

If you need us to pick up from your facility, please allow 3 hours between the current time and your pickup time (Eastern Time).

Pick-Up Address:

Company: Demo
Address: 5192 South Ridge Parkway
Atlanta, GA 30349
Phone: 4046750633
Email: admin@accessworldwide.net

❖ **Customer Service should have notified you of the weight limits between Small/Medium & Large Shipments.**

- If you aren't sure if you should use UPS/FedEx versus Requesting a Pickup, please don't hesitate to reach out to us.

This pick-up is at a different location:

Pick-Up Details:

SELECT AN AIRBILL:

Airbills:

Pounds:

Number of Containers: Container:

Shipment Ready Date: Earliest Ready Time:

Latest Pick-Up Time:

❖ **For Small/Medium Shipments:**

- Please select your preferred ground carrier to create the shipping labels directly from our website.

Tracking # / Special instructions:

❖ **For Large Shipments:**

Please provide the Pick-Up Details and submit your Pick-Up Request

- Customer Service will schedule the pick up with a courier
 - Customer Service will email the BOL and Skid Flag
- Please ensure the displayed pick up address is correct

Pick-Up Options – Generate Ground Shipping Labels:



NOTE: Before filling out the label form, please disable any popup blocker software that is installed on your browser

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Please select carrier of choice: UPS Ground or FedEx Ground

Provide the airbill numbers associated with the shipment or select from drop down menu

This pick-up is at a different location:

SELECT AN AIRBILL:

Provide the number of boxes that will require shipping labels

NOTE: If you do not have a scheduled daily ground carrier pick up, you must schedule a pick up on the carrier's website or drop off your shipment at the nearest carrier location.



Pick-Up Options – Print Ground Shipping Labels:



NOTE: Before filling out the label form, please disable any popup blocker software that is installed on your browser

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This pick-up is at a different location:

SELECT AN AIRBILL:

	Quantity	Length (in)	Width (in)	Height (in)	Weight (lb)
Box Size 1:	<input type="text" value="3"/>	<input type="text" value="24"/>	<input type="text" value="18"/>	<input type="text" value="24"/>	<input type="text" value="15"/>
Box Size 2:	<input type="text" value="1"/>	<input type="text" value="23"/>	<input type="text" value="17"/>	<input type="text" value="20"/>	<input type="text" value="10"/>
Box Size 3:	<input type="text" value="1"/>	<input type="text" value="30"/>	<input type="text" value="20"/>	<input type="text" value="20"/>	<input type="text" value="40"/>
Box Size 4:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Box Size 5:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

❖ **Please provide the Total Number of Box Sizes**

- Identical boxes are considered 1 box size & each box should contain the same weight
- Provide Quantity, Dimensions, & weight of single box
 - If you have multiple boxes with the same dimensions, but a different weight per box, they should be treated as two different box sizes

❖ **Once form has been filled out, please select Print Label(s)**

- A separate window should appear with shipping labels
- Print and attach the labels to each box accordingly